

Wednesday 12th March 2025

Dear Parent/Carer,

Congratulations! We are delighted to confirm your admission to Newark Academy in September 2025, and we are very much looking forward to welcoming you to our Academy family. Please ensure you accept your child's place by contacting Nottinghamshire County Council or by calling us directly on 01636 615 000.

The transition team is led by our Deputy Headteacher, Mrs Hamilton-Smith, and our team will be visiting children at their local primary schools to begin our work in supporting them to prepare for life at Newark Academy.

We are incredibly excited to be meeting you over the coming weeks and months and have arranged a number of important events to help prepare children for the journey ahead.

Our two **transition days** are scheduled for:

- **Wednesday 2nd July**
- **Thursday 3rd July**

Both days will start at 8:50am and finish at 2:30pm. Please note our additional **SEND transition day** will take place on **Friday 27th June** and there will be a separate communication from the SEND transition team in the coming weeks.

The days are specifically designed for your child to get to know us, experience our initial onboarding programme and the subjects we offer as well as familiarise themselves with their new friends and our fantastic Academy building.

We are also holding a **Celebration Event** on **Thursday 3rd July**. The event will include a presentation from the Head teacher and Senior Leadership Team, alongside the Head of Crew 7 and Year 7 Pastoral Leader. There will also be an opportunity to meet your child's Crew Leader (tutor) and celebrate the great work that has been undertaken over the two days.

This celebration will close our transition programme whilst also providing parents/carers with an opportunity to meet key individuals and the wider school staff body.

We hope that through meeting us prior to your child starting in September we can begin to build the strong relationships required to establish a strong platform for your child's 7-year learning journey with us.

If you have any questions prior to the transition events outlined above, please do not hesitate to contact the team on 01636 615000 or email Transition@newarkacademy.co.uk.

For any SEND enquires, Mrs Glenis Willis (SENCO) can be contacted on the above number or via email senco@newarkacademy.co.uk.

We look forward to working in partnership with you and welcoming you to our wonderful Academy.

Yours sincerely

Inma Peña
Headteacher