

Job Description

JOB TITLE: Healthcare Assistant Apprentice

DIVISION: Corporate

GRADE: £160 per week

REPORTS TO:

ACCOUNTABLE TO:

About NUH

Our Vision:
 Outstanding in health outcomes and patient and staff experience

Mission: Working together with our patients, staff and partners to deliver world class healthcare, research, education and training. A leading teaching hospital and an innovative partner, improving the health and wellbeing of the communities we serve.

Our Promises

Our Patients

Our People

Our Places

Our Performance

Our Partners

Our Potential



1. **Patients** - We will ensure our patients receive consistently high quality, safe care with outstanding outcomes and experience
2. **People** - We will build on our position as an employer of choice; with an engaged, developed and empowered team that puts patient care at the heart of everything it does
3. **Places** - We will invest in our estate, equipment and digital infrastructure to support the delivery of high quality patient care
4. **Performance** - We will consistently achieve our performance standards and make the best use of resources to contribute to an affordable healthcare system
5. **Partners** - We will support the improvement of the health of the communities we serve through strong system leadership and innovative partnerships to deliver integrated models of care
6. **Potential** - We will deliver world-class research and education and transform health through innovation

Our **values** are: Caring and helpful; Safe and Vigilant for our patients and colleagues; Being Clinically Excellent and driving innovation to meet the needs of our patients; Using our Resources wisely whilst; Providing Quality products, services and experiences for staff and patients.

Job Title

About the Role:

Will Know, Understand and Do the following during their apprenticeship training:

- With well-defined clinical duties, assist the team to deliver person centred care according to the patients individual care plan including encouraging and helping patients with activities of daily living e.g. washing, dressing, feeding, toileting, moving and handling, oral hygiene, supporting individuals with long term conditions, frailty and end of life care.
- Undertake some basic clinical procedures related to personal care following successful training e.g. emptying catheter bags, taking specimens of urine, clinical observations.
- Work towards developing communication and interpersonal skills with patients, their carer's and with other members of the multidisciplinary team by handling confidential information and giving and receiving information.
- Develop own skills and knowledge demonstrating a commitment to learning as part of the apprenticeship training.
- Work as part of a team, seeking help and guidance and work within own scope of practice, taking responsibility for developing own skills and demonstrate a commitment to learning.
- Will complete the apprenticeship programme including mandatory training within the timeframe of the Apprenticeship.
- The post holder is not required to hold statutory qualifications.

Organisational Structure or Timetable/Job Plan:

KEY JOB RESPONSIBILITIES

1. Clinical

- 1.1. Under the direction and supervision of a registered nurse, and following verification of competency, carry out nursing procedures and assist with the provision of person-centred care of patients. This will include:
- Assisting with meeting the hygiene needs of patients which will include washing/bathing, oral care, escorting to toilet, assisting with bed pans/commodes, making beds and dealing with dirty linen in accordance with procedures.
 - Assisting with patient mobility and providing pressure area care as required

About You - This section details the personal attributes we require for this role. You will need to demonstrate these throughout the recruitment process.

Behaviours and Values

- Must be able to demonstrate behaviours consistent with the Trust’s “We are here for you” behavioural standards

Skills and Abilities

- Demonstrate clear communication skills with a range of individuals, carers and health care practitioners keeping information confidential.
- Demonstrate ability to work with others.
- Recognise their role in the team to deliver a high standard of patient centred care.
- Understand the importance of instructions and written procedures
- Must be able to demonstrate good attendance and timekeeping
- Capable of using equipment within a work environment under supervision
- Demonstrate a commitment to completing the Care Certificate and programme of health care training to meet the apprenticeship standards.
- Demonstrate some computer literacy, for example using Microsoft Word
- Capable of using equipment within a work environment under supervision.
- Develop clinical skills with accuracy and dexterity to support the team to deliver patient care.
- Following relevant training, to move and handle patients and equipment safely in line with Trust policy.
- Be able to stand for prolonged periods of time while delivering patient care.

Experience and Knowledge

- Must be able to articulate genuine interest in a healthcare career and have an understanding of the role of Healthcare Assistant apprentice.
- No previous experience necessary but experience working with people (paid or voluntary is desirable
- Experience in an acute hospital e.g. work experience, Traineeship, Princes Trust, Pears Project is desirable.

Qualifications and Training

- No formal qualifications necessary but GCSE A-C or equivalent in maths and English is desirable

About the Benefits - This section details the benefits of working for NUH

What's great about this post?

The apprenticeship gives the opportunity to earn whilst you learn.
 As a Healthcare Assistant apprentice you have the opportunity to complete a qualification whilst gaining experience in the working environment.

What are the terms and conditions?

As an NHS employer the following terms and conditions apply to this post:-

Salary Band N/A

Salary £160 per week, rising in April each year in line with Government guidelines

Usually starting at the minimum and progressing on an incremental scale or in accordance with Agenda for Change for existing NHS employees

Allowance

Location

Hours of work

Contract length

Leave 27 days per year plus 8 bank/public holidays

Pro rata if part-time. Leave increases to 29 days after 5 years' service and 33 days per year after 10 years' service

Pension The NHS Pension scheme is a defined benefit scheme (not dependent on investment returns). Further details and outline of benefits can be found at: www.nhsbsa.nhs.uk/pensions

What other opportunities are available to me?

Other useful information