



April 2020

Dear Parents/Carers

We are delighted to be able to confirm your admission to Newark Academy in September 2020 and we are very much looking forward to welcoming you to our Academy team and family.

Our usual transition programme is at present, postponed given the national emergency we are currently facing but we understand how important it is for pupils and families to prepare for the often daunting step of transitioning from primary to secondary education.

Ordinarily, we would be finalising our plans to visit your child at their primary school over the coming weeks to find out as much as we can about their hopes, dreams and fears before starting secondary school. We also work with the primary school to find out additional information that may be of benefit for us as an Academy when planning the start of your child's journey with us.

Despite the difficulties that we all face during these strange times, my team and I are working hard behind the scenes to ensure that we provide an informative, accessible and above all enjoyable experience for both children and families as we prepare for the new academic year ahead.

We are justifiably proud of our partnership with parents and carers and view this as an integral component of our culture and ethos here at Newark Academy. As such, we will be contacting you in due course to provide you with a range of electronic resources that provide you with the information that helps you prepare for a September start here at our Academy.

We will be contacting you shortly with a link to our online prospectus which includes a range of information from uniform to enrichment. Coupled with this will be a number of electronic forms to complete and submit your information so that we are fully prepared to receive your child in September. It is vital that these forms are completed and submitted online to ensure that the Academy holds all the necessary information for parents and carers in order for us to contact you further with important information regarding your child's transition to Newark Academy.

In the meantime, please do browse our website for general information such as uniform, equipment, buses, catering and do check for updates on the transition tab as this will be the area that parents and carers will access to keep abreast of the latest news and information from the Academy.

I am really looking forward to welcoming you to Newark Academy but if you have any questions regarding the transition process or any other aspect of Academy life, then please do not hesitate to contact the team through email at office@newarkacademy.co.uk.

Newark Academy | London Road, New Balderton, Newark, Nottingham NG24 3AL

Telephone: 01636 615000 | Email: office@newarkacademy.co.uk | Website: www.newarkacademy.co.uk

Executive Head Teacher: Ashfaq Rahman BSc(Hons), PGDip, PGCE, NPQH, NLE | Head of School: Andrew Seymour BA (Hons), PGCE, NPQH

Newark Academy is a member of the Nova Education Trust | Registered in England and Wales—No. 7635510

Registered Office: C19, The Sir Colin Campbell Building, University of Nottingham Innovation Park, Triumph Road, Nottingham NG7 2TU, ENGLAND



For any SEND enquires, Mrs Glenis Willis (SENCO) can also be contacted through the same email address.

Prior to completing our online information form, I am more than happy to receive an email prior to our forms going 'live' via the email addresses outlined below. Mrs Ness and I will be maintaining an online database of email addresses which we will add to our systems on an ongoing basis.

Please email MEvans@newarkacademy.co.uk or Mrs Lisa Ness (Student Support, Transition) LNess@newardacademy.co.uk to confirm your email address, yours and your child's full names.

I look forward to working in partnership with you and welcoming your child to our wonderful Academy in the near future.

Yours sincerely

A handwritten signature in black ink that reads "MEVANS". The letters are stylized and connected, with a large 'M' and 'E' at the beginning.

Mrs Melissa Evans
Transition Lead and Y7 Achievement Leader

