

## Where to research the Labour Market

What job or Career will suit you? Below are some free to use websites to help you find out what a job involves and if it will be right for you.

<b>The National Careers Service</b>	<a href="https://nationalcareers.service.gov.uk">https://nationalcareers.service.gov.uk</a>
<b>Skills assessment</b>	<a href="https://nationalcareers.service.gov.uk/skills-assessment">https://nationalcareers.service.gov.uk/skills-assessment</a>
<b>Start in D2N2</b>	<a href="https://d2n2.startprofile.com">https://d2n2.startprofile.com</a>
<b>NHS</b> (let's find your health career)	<a href="http://www.healthcareers.nhs.uk/findyourcareer">www.healthcareers.nhs.uk/findyourcareer</a>
<b>Civil Service</b> (career matcher)	<a href="http://www.civil-service-careers.gov.uk">www.civil-service-careers.gov.uk</a>
<b>Life Skills with Barclays</b> (Wheel of Strengths- What job should I do)	<a href="https://barclayslifeskills.com">https://barclayslifeskills.com</a>
<b>Go Construct</b>	<a href="https://www.goconstruct.org/construction-careers/what-jobs-are-right-for-me/">https://www.goconstruct.org/construction-careers/what-jobs-are-right-for-me/</a>
<b>Routes into Rail</b> (Find your perfect job role)	<a href="https://www.riddle.com/view/478797">https://www.riddle.com/view/478797</a>
<b>SACU (Careers test)</b> 	<a href="https://sacu-student.com/">https://sacu-student.com/</a>
<b>Skills to Succeed Academy</b> (Your learner access code is <b>DW1SC1</b> )	<a href="https://s2sacademy.com">https://s2sacademy.com</a>
<b>Youth Employment UK</b>	<a href="https://www.youthemployment.org.uk">https://www.youthemployment.org.uk</a>
<b>Icould</b> (Career videos, search by job type/subject/theme/featured)	<a href="https://icould.com">https://icould.com</a>
<b>Uptree</b> (Online + Face to Face work experience/events)	<a href="https://www.uptree.co/students">https://www.uptree.co/students</a>
<b>World Skills UK</b> (Careers advice, Skills development, mindset learning modules)	<a href="https://www.worldskillsuk/careers/">https://www.worldskillsuk/careers/</a>
<b>Spring Pod</b> (Virtual work experience. Uni course tasters)	<a href="https://www.springpod.com">https://www.springpod.com</a>

## Top Employability Skills Employers Value

Employers require employees to have professional attitude & strong transferable skills. Whilst the skills employers look for in candidates will vary from employer to employer below are some of the most popular employability skills you will need to develop. A recruitment process will focus on these skills.

<u>Soft skills</u>	<u>Hard skills</u>
<ul style="list-style-type: none"> <li>• Communication- written / verbal</li> <li>• Listening and speaking</li> <li>• Adaptability</li> <li>• Teamwork</li> <li>• Leadership</li> <li>• Problem solving</li> <li>• Aiming high</li> <li>• Creativity</li> <li>• Resilience - being positive</li> </ul>	<ul style="list-style-type: none"> <li>• Qualifications</li> <li>• Speaking a different language(s)</li> <li>• Software proficiency</li> <li>• Specific vocational skills and training</li> <li>• Driving licence</li> </ul>

## How to develop and demonstrate employability skills-

Work experience/job shadowing - Face to Face or virtual

Being in a team- sports, chess

Post of responsibility in school - House captain, form representative, mentor, prefect, librarian.

Part time job ★

Set up and run own business

Volunteering

Cadets - Army, Navy, RAF, Police, Health (St Johns Ambulance).

Guides, Scouts, Boys Brigade etc

National Citizen Service (NCS) - Grow your strengths, <https://wearencs.com>

Duke of Edinburgh - Bronze, Silver, Gold

Performing Arts - Theatre, dance, productions

Musical Hobbies - Playing a musical instrument, singing- musical theatre, band, choir, orchestra, composing music.

## Job / Apprenticeship Search sites

Jobs	Apprenticeships
<a href="https://www.gov.uk/find-a-job">https://www.gov.uk/find-a-job</a>	<a href="https://www.gov.uk/apply-apprenticeship">https://www.gov.uk/apply-apprenticeship</a>
<a href="https://adzuna.co.uk">https://adzuna.co.uk</a> (Jobs in London, the UK & Beyond)	<a href="https://www.notgoingtouni.co.uk">https://www.notgoingtouni.co.uk</a>
<a href="https://uk.indeed.com">https://uk.indeed.com</a>	<a href="https://amazingapprenticeships.com/vacancies/">https://amazingapprenticeships.com/vacancies/</a>
<a href="https://www.cv-library.co.uk/">https://www.cv-library.co.uk/</a>	<a href="https://www.getmyfirstjob.co.uk">https://www.getmyfirstjob.co.uk</a>
<a href="https://www.totaljobs.com/jobs/in-nottingham">https://www.totaljobs.com/jobs/in-nottingham</a>	<a href="https://www.future-talent.com">https://www.future-talent.com</a>
<a href="https://www.evenbreak.co.uk/">https://www.evenbreak.co.uk/</a> (Where disabled candidates can search for jobs with inclusive employers).	

## Common interview questions

Employers want to see that you have a genuine interest in the company by asking questions like:	<ul style="list-style-type: none"> <li>• What do you know about the company?</li> <li>• Why do you think you are a good fit for our company?</li> <li>• Why do you want to work for us?</li> </ul>
Employers will want to get to know you and may ask questions like:	<ul style="list-style-type: none"> <li>• What do you do in your spare time?</li> <li>• What are your hobbies and interests?</li> </ul>
The strengths employers look for will depend on the job role. They may ask questions such as:	<ul style="list-style-type: none"> <li>• What are your main strengths?</li> <li>• Why should we hire you?</li> </ul>
Weaknesses- You should be honest when answering questions on your weaknesses: Say how you are working to improve them.	<ul style="list-style-type: none"> <li>• Do you have any weaknesses?</li> </ul>
At the end of the interview, employers usually ask if you have any questions for them. This is your chance to show your interest in the company and your enthusiasm for the job. You could ask:	<ul style="list-style-type: none"> <li>• What is it like to work here?</li> <li>• What does a typical day involve?</li> <li>• How do you see the company developing in the next few years?</li> <li>• Will there be any training opportunities after I start?</li> </ul>