



Dear Parents and Carers

The Nova Education Trust fully support the government's request for students in receipt of free school meals to be able to access this provision during this period of school closure.

Free School Meals

To support this, Newark Academy will be aiming to provide free school meals from Monday the 23rd March. The meals will be provided in the form of a weekly food hamper. The arrangements for collection are provided below:

- Visit www.newarkacademy.co.uk
- Follow the link for "Free school meals registration"
- Fill in and submit the form. Please note that this needs to be done **weekly by Fridays at 12 noon**. However for week commencing 23rd March, submissions must be made by **12 noon SUNDAY 22 MARCH**
- Your weekly food hamper will be available to collect at Reception between **1pm and 2pm every Monday**

School Vouchers

In addition, from the 30th March we will be providing food vouchers for families who are self-isolating or are unable to get to school. School vouchers will be provided upon request and posted to families who are self-isolating.

Registering for Free School Meals or Vouchers

To access free school meals or vouchers please head to our school website and click on the **Free School Meals** button on the home page. This will take you to a form which you will need to fill in separately for each child in receipt of meals.

We would ask that this is completed weekly in the case of Free School Meals and fortnightly in the case of vouchers.

As previously stated to request Free School Meals for Monday 23rd March we would ask that forms are submitted by midday on Sunday the 22nd March.

Thank you for your continued support during these challenging times.

Yours sincerely

Andy Seymour
(Head Teacher)

