

Parents 'Frequently Asked Questions' and useful information for September return to Newark Academy.

Will a specific and thorough risk assessment be carried out on all aspects of re-opening the academy to all students?

Yes. As a Trust we have established working groups to manage the safest way to re-open our academies to all students. This has included conducting a thorough risk assessment within each academy setting, which has been approved by the Board of Trustees. These risk assessments will continue to be reviewed and updated with the safety of all students and staff in mind.

Are children required to wear full Academy uniform?

Full uniform is required when students return in September. Please refer to our website for further clarification and guidance on the uniform policy and how to place orders. <https://www.newarkacademy.co.uk/page.php?p=uniform>

We have decided to keep changing rooms closed so when your child has PE on their timetable they are to arrive to school in their Newark Academy PE uniform. Students may wish to wear their Newark Academy hoodie, a plain black hoodie or a black sweatshirt during colder weather. PE lessons will not start until week commencing 7th September 2020.

Are children required to wear face masks?

Students are required to wear a face mask if travelling on public or school transport. Students will be required to wear a face mask in the following areas:

- corridors
- communal indoor spaces
- dining halls (when entering, queuing, and leaving).
- during fire evacuations
- any other area of the school where students may mix outside their bubble

Students are not required to wear face masks:

- during lessons
- in outside spaces if they are contained within their bubble
- whilst eating

Exemptions to this policy

Any student presenting appropriate medical evidence should be exempted from wearing face masks.

Types of face masks

Students should wear face masks that comply with the following requirements

- covers nose and mouth
- does not have any offensive or contentious words, patterns or images printed on it

Students should not wear face coverings of the following descriptions:

- scarfs
- bandanas
- the pulling up of coats, hoodies or other clothing over mouths and noses

Will all students start and finish at the same time?

Please view the information below to confirm the start date and school day timings for each year group.

Year 11 and NA6 students now have a longer school day as described in separate correspondence sent to parents of students in these year groups.

Please note that start and end times for year 7 students are temporary to ensure safe entry and exit from the school building. When restrictions are lifted this year group will revert back to the standard start and end time.

Year group	Start date	Arrive from	Start at (in classroom and ready to learn)	Depart at
Year 7	Tuesday 1 st September	8.10am	8.20am	2.45pm
Year 8	Wednesday 2 nd September	8.20am	8.30am	2.55pm
Year 9	Wednesday 2 nd September	8.20am	8.30am	2.55pm
Year 10	Wednesday 2 nd September	8.20am	8.30am	2.55pm
Year 11	Wednesday 2 nd September	8.20am	8.30am	3.45pm - Monday to Thursday 2.55pm - Friday
NA6	Tuesday 1 st September	8.40am	8.45am	3.45pm



NEWARK
ACADEMY

September 2020 – Start Dates and Times

Each year group will have a separate entry and exit point.

Students will only mix with their year group bubble at break and lunchtimes as per Government guidance.

Will children have access to lockers?

Lockers will not be available until further notice.

What equipment are children expected to bring with them?

Basic equipment including pens, pencils, ruler and rubber should be brought. It would be extremely useful if children also brought a scientific calculator. Newark Academy will provide individual learning packs that will enable our students to access a broad and balanced curriculum.

Will the Academy transport/buses be running?

Yes. Academy buses will operate as normal, please see website for further guidance and clarification. In line with government guidance students must purchase and wear a face mask on public and school transport. Students will not be permitted to travel without a face mask.

Parent drop off zone will be available and we ask parents to only drop off their children at this point.

Will parents be permitted access into the Academy?

Visits to our Academy will be by appointment only. Please contact our Academy office to arrange appointments where necessary. Parents will need to wear a face mask when visiting the academy.

Will food, water or other drinks be provided by the academy to purchase? Are students allowed to bring their own?

We would encourage students where possible to bring snacks, packed lunch and their water bottle with them, but these should not be shared with their friends. Students will be able to purchase drinks as well as hot and cold food but this will be from a reduced menu compared to normal. The water fountains are turned off to prevent contamination and therefore students should ensure they bring with them enough fluids for the day. Please note that no fizzy drinks should be bought to the academy. Please remember to top up your child's Squid account online.

Will students get a break mid-session and can they socialise?

A new school day will operate with separate break and lunchtimes for KS3 and KS4 students. Students will only mix with their year group bubble.

Will you be offering extra curricular activities or clubs?

Providing all students at Newark Academy with additional opportunities to further their personal development via extra-curricular enrichment is some we hold very highly. However, it is essential we ensure that these activities can be carried out both safely and responsibly throughout these indifferent times. So, we ask that you remain patient with us as we endeavour to introduce a range of enrichment activities to each year group before the end of this first half term. More information will be provided to both students and parents in due course.

What toilet and washing facilities are being provided for students?

In line with all government guidance, our students will be cleaning their hands on entry into school, entrance to their year group zones, lunch areas and at regular breaks throughout the day. School facilities have been enhanced to allow sanitisation and cleaning of hands on a regular basis. Nominated toilets will be provided with hand washing facilities.

What happens if a student becomes ill or has an accident whilst at the academy?

If any student becomes ill with suspected Covid-19 symptoms they will be isolated immediately in a room provided by the academy, as per the government guidance. We will contact parents/carers to inform them to collect their child. We will then ask that the whole family follows the government advice and guidance around seeking medical help and isolating for the appropriate period of time. Anyone who displays symptoms of Covid-19 can and should book in for a test and engage in the NHS Test and Trace process.

In the event of a positive case being confirmed the academy will inform Public Health England and follow their guidance. It may be necessary to ask groups/bubbles and staff to isolate following a possible case.

For any illnesses or accidents not linked to Covid-19, the usual policy around health and safety and first aid applies. Suitable PPE will be provided and used in situations where it is not possible to maintain social distancing.

What happens if a student or member of staff tests positive for Covid-19?

If someone tests positive for Covid-19 they should follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to the academy only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7 day period starts from the day when they first become ill. If they will have a high temperature they should keep self isolating until their

temperature returns to normal. Other members of the household should continue self isolating for the full 14 days.

As soon as the academy is made aware that someone who has attended has tested positive for Covid-19 the academy will contact the Public Health England local health protection team. This team may also contact the academy directly if they become aware that someone who has attended the academy has tested positive for Covid-19, as identified by the NHS Test and Trace.

The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious and ensure they are asked to self isolate. The health protection team will work with the academy in this situation to determine the actions that we need to take. Based on the advice from the health protection team, we will send home those people who have been in close contact with the person who has tested positive, advising them to self isolate for 14 days since they were last in close contact with that person when they were infectious. Household members of those contacts who are sent home do not need to self isolate themselves unless the child, young person or staff member is self isolating subsequently develops symptoms.

If someone in a class or group that has been asked to self isolate develops symptoms themselves within their 14 day isolation period, they should follow the stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection. They should get a test and:

- If the test delivers a negative result, they must remain in isolation for the remainder of the 14 day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days.
- If the test result is positive, they should inform the academy immediately and must isolate for at least 7 days from the onset of their symptoms (which could mean the self isolation ends before or after the original 14 day isolation period). Their household should self isolate for at least 14 days from when the symptomatic person first had symptoms, following 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'. It is extremely important to protect both students and staff, that social contact outside of the academy is kept strictly in line with the government guidance. Parents are advised to ensure their child does not mix more widely with other students beyond the academy, as this places their group at the academy at increased risk.

Will a designated safeguarding lead and first aider be on site?

Yes, a first aider will be on site each day and a member of the safeguarding team will be on call.

Will the rewards and sanctions systems still be in place?

Expectations will remain high and students will be receiving reward points. Postcards will be issued electronically. Where expectations are not met the consequences system will remain in force. An addendum to the behaviour policy is available on the academy's website.

Will my child still receive TA support?

Following government guidance TAs will continue to support students whilst maintaining social distancing and will use PPE where appropriate.