



February 2020

Dear Parent/Carer,

As part of our ongoing commitment to ensure all students achieve their full potential at Newark Academy, I am writing to you to outline some key information relating to our 'Achievement Evenings'.

As you will know from previous years, Achievement Evenings have offered parents/carers the opportunity to discuss their child's progress with each of their subject teachers and have proved very useful strengthening both communication and partnership as we work collaboratively to secure the personal and academic success that our pupils deserve.

The events held so far this year have been extremely well-attended and very positively received by parents and carers who tell us they value the opportunity to talk with key staff and teachers about the progress and achievement of their child.

The Achievement Evenings remaining this year are as follows:

- Year 7 – 27/2/2020 or 5/3/2020, and 11/6/2020 or 18/6/2020
- Year 8 – 12/3/2020 or 19/3/2020
- Year 9 – 2/7/2020
- Year 10 – 9/7/2020
- Year 11 – 26/3/2020

On each of the above days school will close at 2.05pm for **all students in years 7, 8, 9 and 10** with the Achievement Evening itself beginning at 3.30pm.

Please note school will remain open for **Year 11 students until 2.55pm** and these students will take part in lessons as normal.

Last year we trialled the process of using our online parent portal 'Insight' to book appointments which proved hugely successful. Therefore, appointments for all Achievement Evenings this year will use this process. Please note that guidance on booking appointments will be sent out ahead of each Achievement Evening, but you will be required to access Insight to do this when the times comes so please contact Gail Rogan ([grogan@newarkacademy.co.uk](mailto:grogan@newarkacademy.co.uk)) if you have any issues logging in to Insight.

As mentioned, we will be in touch again in the build-up to each individual Achievement Evening but if you have any questions or concerns in the meantime please don't hesitate to contact the school.

Yours Sincerely

Mr S. Brown  
School Leader  
Newark Academy