

September 2018

**Sports Tour - Disney Land - Paris**

Dear Parents/Carers

As time is now moving forward I thought I would write to update you on the forthcoming Sports Tour to Disney Land, Paris.

Thank you to those who attended the initial information evening, it was great to see you all there. Following from that meeting I have enclosed a number of forms and requests for the smooth administration of the trip;

We will require the following;

- A copy of your child's passport (please bring the passport to reception and they will copy it for you if you require this)
- A copy of your child's European Health Insurance Card

Forms included;

- EV4 form
- Newark Academy Image consent form

Could you please return all of the above and the reply slip to the school office by **Wednesday 12<sup>th</sup> September 2018**

We require a copy of your child's passport and EHIC card. This is to allow us to record the numbers and to have a copy when we travel. The collection of the actual passport and EHIC card will take place a few weeks before we travel.

The EV4 form is a requirement for all overnight residential trips. If there are any changes between now and when we travel please ensure we have the up to date information.

We have also finalised the Bag packing date with Morrisons in Newark, this will be held on Saturday 15<sup>th</sup> September 2018. We would like to have all those going on tour to help out at this event, could you please complete the reply slip below to confirm their attendance. Any help from parents would also be gratefully received, please also indicate this on the reply slip.

I would also like thank those who are up to date with the monthly payments as outlined below. A text message will be sent out during September as a reminder.

Month	Instalment	Amount	Total
March/April 2018	Deposit	£150	£150
June 30 <sup>th</sup> 2018	Payment	£100	£250
July 30 <sup>th</sup> 2018	Payment	£100	£350
September 30 <sup>th</sup> 2018	Payment	£150	£500
October 31 <sup>st</sup> 2018	Payment	£100	£600
November 30 <sup>th</sup> 2018	FINAL Payment	£80	£680

*You are very welcome to pay in advance of the deadline date. Please note your child's place will be at risk if payments are not paid at the allocated time.*

Below I have included a short kit list as requested, this includes the basics, and a fully comprehensive list will be issued closer to the time. Please refer to your initial parent pack for further details.

#### **KIT LIST**

##### **A large bag / suitcase**

- Netball/football kit for 3 days including trainers & towels (bag to take to the sports centre)
- Clothes for evening and park visits
- Smart clothes for the Awards and evening dinner

##### **Wednesday**

- A bag that you will need to carry on the coach with you;
- Food & Drink for the day

##### **Thursday, Friday, Saturday**

- You will need a kit bag including a couple of water bottles, a towel and a change of clothes.
- You may wish to put in some non-perishable snacks for the 3 days of Netball/Football.

If you have any further questions please do not hesitate to contact me at school.

Yours sincerely

Mrs B Beardsmore  
Trip Organiser

Reply Slip – Please return to school reception by **Wednesday 12<sup>th</sup> September 2018**

Name of Student ..... Tutor group.....

Enclosed is;

EV4 Form

☐

Newark Academy Image consent form

☐

a copy of your child's passport

☐

a copy of your child's EHIC (European Health Insurance Card)

☐

*If a copy of the passport and EHIC card are not enclosed please explain why and when a copy will be handed into school*

.....

.....

..... (name of student) will be able / will not be able to support the bag packing event in Morrisons, Newark on **Saturday 15<sup>th</sup> September 2018**.

Preferred times 10am – 12pm ☐ 12pm – 2pm ☐ 2pm – 4pm ☐

We can offer parental support to this event (please tick) ☐

..... (name of parent / carer able to offer support)

..... (contact number for parent / carer)

..... (parent/carers signature) ..... (Date)