



26 January 2017

Dear Parent/Carer

**Year 9 Parents' Evening – Thursday 2<sup>nd</sup> February 2017**

We would like to invite you and your son/daughter to our Year 9 Parents' Evening to be held on Thursday 2<sup>nd</sup> February 2017. The event will begin at 4.30pm and will be an opportunity to discuss the progress of your child.

On the evening you and your child will also be able to discuss their most recent report, mock results and the intervention plans for the remainder of the academic year.

Your son/daughter will be given a card to collect appointment times from each of their teachers. Please discuss with your child the most convenient time for you to attend.

To help us organise and prepare for the evening could you please confirm your attendance by completing the attached reply slip and return to Reception on Monday 30<sup>th</sup> January 2017.

If you have any questions regarding the Parents' Evening please contact me via email: [mkerslake@newarkacademy.co.uk](mailto:mkerslake@newarkacademy.co.uk) or leave a message for me with the reception team and I will get back to you as soon as I can.

Yours sincerely

Mr Michael Kerslake  
Head of Year 9

**Please return this reply slip to Reception on Monday 30<sup>th</sup> January 2017**



Parents Evening, Thursday 2nd February 2017

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We will be attending the Year 9 Parents Evening on Thursday 2<sup>nd</sup> February 2017

We will not be attending the evening and need to make alternative arrangements for feedback

Student name: \_\_\_\_\_

Tutor group: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Carer name (please print): \_\_\_\_\_